# LGA Definitions for Local Benchmarking Q2 (2018/19)

[Percentage of household waste sent for reuse, recycling and composting 2](#_Toc481744034)

[Kilograms of residual household waste collected per household 3](#_Toc481744035)

[Average number of working days lost due to sickness absence per FTE (full–time equivalent) employee (including schools) 4](#_Toc481744036)

[Average number of working days lost due to sickness absence per FTE employee (excluding schools) 6](#_Toc481744037)

[Total number of formal complaints received 8](#_Toc481744038)

[Total number of fly tipping incidents 9](#_Toc481744039)

[Number of fly tipping enforcement actions 10](#_Toc481744040)

[Total number of unique website visitors (excluding authority’s own staff) 11](#_Toc481744041)

[Number of sites surveyed for litter by grade 12](#_Toc481744042)

[Number of sites surveyed for detritus by grade 13](#_Toc481744043)

[Number of sites surveyed for graffiti by grade 14](#_Toc481744044)

[Number of sites surveyed for fly-posting by grade 15](#_Toc481744045)

## Percentage of household waste sent for reuse, recycling and composting

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a percentage

Please provide a number greater than or equal to zero, to 2 decimal points.

If the figure is zero please enter 0.00 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

Please write the number in full and do not use non numeric characters such as the percentage sign i.e. please enter 50.00 rather than 50%.

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| Financial Q3: 1 Oct 17 to 31 Dec 17 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Financial Q4: 1 Jan 18 to 31 Mar 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| Financial Q2: 1 Jul 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

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| Financial Q2: 1 Jul 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:** The percentage of household waste arisings which have been sent by the authority for reuse, recycling, composting or anaerobic digestion. The numerator is the total tonnage of household waste collected which is sent for reuse, recycling, composting or anaerobic digestion during the quarter. The denominator is the total tonnage of household waste collected during the quarter. ‘Household waste’ means those types of waste which are to be treated as household waste for the purposes of Part II of the Environmental Protection Act 1990 by reason of the provisions of the Controlled Waste Regulations 1992.

**Reason for local collection:** This metric is available on a quarterly basis from Defra with an 8 month time lag after the end of the period. Local authorities can access this data earlier (approximately 3 months after the end of the period) through restricted access to Waste Data Flows. Local authorities felt that this was a large time lag and were keen to access provisional comparison data at an earlier point for benchmarking and planning The data submitted to LG Inform at this point is likely to be provisional and subject to change, and is presented as such in LG Inform. You will have the opportunity to provide updated data if necessary at a later date, or else LG Inform will replace this with the published data from Defra once it becomes publicly available.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Provisional – the data will be replaced by the published data once this becomes available.

## Kilograms of residual household waste collected per household

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a kg/household.

Please provide a number greater than or equal to zero, to 2 decimal points. If the figure is zero please enter 0.00 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

Please write the number in full and do not use non numeric characters such as kg i.e. please enter 5000.00 rather than 5000kg

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**Description:** This is the number of kilograms of residual household waste collected per household during the quarter. Residual waste is any collected household waste that is not sent for reuse, recycling or composting. This was previously reported as NI 191. For further information on the definition of this indicator please visit: http://www.wastedataflow.org/htm/datasets.aspx#NI

**Reason for local collection:** This metric is available on a quarterly basis from Defra with an 8 month time lag after the end of the period. Local authorities can access this data earlier (approximately 3 months after the end of the period) through restricted access to Waste Data Flows. Local authorities felt that this was a large time lag and were keen to access provisional comparison data at an earlier point for benchmarking and planning The data submitted to LG Inform at this point is likely to be provisional and subject to change, and is presented as such in LG Inform. You will have the opportunity to provide updated data if necessary at a later date, or else LG Inform will replace this with the published data from Defra once it becomes publicly available.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Provisional – the data will be replaced by the published data once this becomes available.

## Average number of working days lost due to sickness absence per FTE (full–time equivalent) employee (including schools)

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a days per FTE employee.

Please provide a number greater than or equal to zero, to 1 decimal point. If the figure is zero please enter 0.0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

Please write the number in full and do not use non numeric characters e.g. 3.5

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If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

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**Description:** This metric is consistent with the definition of the old BVPI 12 indicator however it has been split into two measures. Part A (this part) includes teachers and other school based staff, and Part B (collected separately on the next page) excludes teachers and other school-based staff. This metric is not applicable to district councils.

* It is calculated by taking the total number of days’ absence over the reporting period (i.e. the quarter) and dividing it by the average number of FTE employees over the same period.
* Sickness absence is defined as the total number of working days lost due to sickness absence, including industrial injury, irrespective of whether this is self-certificated, certified by a GP or long-term.
* Average number of FTE is calculated with reference to the beginning and end of the reporting period i.e. (number of FTE employees on the first day of the reporting period) + (number of FTE employees on the last day of the reporting period) divided by 2.
* For part-time staff the authority should calculate the FTE for both the numerator and denominator on a consistent basis.
* The sickness absence calculation should include all permanent local authority employees, including teachers, staff employed in schools and staff employed in direct labour organisations (DLOs) and direct service organisations DSOs. Exclude agency staff and staff on maternity or paternity leave. However, temporary staff and staff on fixed term contracts who have been employed by the authority for over a year should be considered permanent. Where a county fire authority is reporting, fire-fighter data should be excluded.
* ‘Number of working days/shifts’ means days/shifts scheduled for work, after holidays/leave days have been excluded. In the instance of an employee reporting sick part way through a working day/shift, authorities should record the information to the nearest half day/shift.
* Include days lost through sickness due to disability or long-term sickness even if the staff are not being paid.
* When comparing sickness absence data across authorities’ users should bear in mind that sickness absence varies between part-time and full-time employees and across service areas so comparison should wherever possible be made with similar authorities.

**Reason for local collection:** This data is not collected quarterly elsewhere.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not published quarterly elsewhere.

## Average number of working days lost due to sickness absence per FTE employee (excluding schools)

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a days per FTE employee.

Please provide a number greater than or equal to zero, to 1 decimal point. If the figure is zero please enter 0.0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank. Please write the number in full and do not use non numeric characters e.g. 5.5

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Description: This metric is consistent with the definition of the old BVPI 12 indicator however it has been split into two measures. Part A (collected on the previous page) includes teachers and other school based staff, and Part B (this measure) excludes teachers and other school based staff.

* It is calculated by taking the total number of days’ absence over the reporting period (i.e. the quarter) and dividing it by the average number of FTE employees over the same period.
* Sickness absence is defined as the total number of working days lost due to sickness absence, including industrial injury, irrespective of whether this is self–certificated, certified by a GP or long-term.
* Average number of FTEs is calculated with reference to the beginning and end of the reporting period i.e. (number of FTE employees on the first day of the reporting period) + (number of FTE employees on the last day of the reporting period) divided by 2.
* For part-time staff the authority should calculate the FTE for both the numerator and denominator on a consistent basis.
* The sickness absence calculation should include all permanent local authority employees and staff employed in DLOs and DSOs. Exclude teachers, staff employed in schools, agency staff and staff on maternity or paternity leave. However, temporary staff and staff on fixed term contracts who have been employed by the authority for over a year should be considered permanent. Where a county fire authority is reporting, fire-fighter data should be excluded.
* “Number of working days/shifts” means days/shifts scheduled for work, after holidays/leave days have been excluded. In the instance of an employee reporting sick part way through a working day/shift, authorities should record the information to the nearest half day/shift.
* Include days lost through sickness due to disability or long-term sickness even if the staff are not being paid.
* When comparing sickness absence data across authorities, users should bear in mind that sickness absence varies between part-time and full-time employees and across service areas so comparison should wherever possible be made with similar authorities.

**Reason for local collection:** This data is not collected quarterly elsewhere.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not collected quarterly elsewhere.

## Total number of formal complaints received

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count.

Please provide a number greater than or equal to zero, with no decimal points. If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

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If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

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| Financial Q2: 1 Jul 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:** This metric provides the numerator for the calculation ‘Number of formal complaints received per 10,000 population’, which will be the metric displayed in LG Inform.

* This metric is the number of new complaints received by the authority in the reporting period.
* A complaint is defined as when dissatisfaction is expressed about a service (whether that service is provided directly by the council or by a contractor or partner) that requires a response.
* A complaint can be received in person, via the telephone, email or in writing.
* Authorities may have different procedures for recording complaints therefore this should be kept in mind when comparing figures from different councils and users should refer to any accompanying notes provided by the authority.

**Reason for local collection:** This data is not collected quarterly elsewhere.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not published quarterly elsewhere.

## Total number of fly tipping incidents

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count.

Please provide a number greater than or equal to zero, to no decimal points.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

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| Financial Q1: 1 April 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Financial Q2: 1 Jul 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:**

* This metric records the total number of fly–tipping incidents recorded by a local authority in the reporting period. A fly tipping incident can range in size from a single black bag to significant multiple lorry loads.
* Local authorities and the Environment Agency both have a responsibility in respect of illegally deposited waste (fly tipping).
* Local authorities have a duty to clear fly-tipping from public land in their areas and consequently they deal with most cases of fly-tipping on public land, investigating these and carrying out a range of enforcement actions.
* Responsibility for dealing with fly-tipping on private land rests with private landowners and is not subject to mandatory data reporting.
* In assessing the figures local authorities should not be classified as ‘good’ or ‘poor’ performers based purely on numbers of fly-tips. The position is complex and population density, housing stock and commuter routes can all have an impact.

**Reason for local collection:** DEFRA collect this data on a monthly basis (through Flycapture) but only publish data annually.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not published quarterly elsewhere.

## Number of fly tipping enforcement actions

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count.

Please provide a number greater than or equal to zero, to no decimal points.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

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| Financial Q2: 1 Jul 18 to 30 Jun 18 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:**

* This metric records the total number of fly-tipping enforcement actions recorded by a local authority in the reporting period. Enforcement actions range from investigation of incidents to warning letters, statutory notices and fines.
* Local authorities and the Environment Agency both have a responsibility in respect of illegally deposited waste (fly tipping). Local authorities have a duty to clear fly-tipping from public land in their areas and consequently they deal with most cases of fly-tipping on public land, investigating these and carrying out a range of enforcement actions.
* Responsibility for dealing with fly-tipping on private land rests with private landowners and is not subject to mandatory data reporting.
* In assessing the figures local authorities should not be classified as ‘good’ or ‘poor’ performers based purely on numbers of fly-tips. The position is complex and population density, housing stock and commuter routes can all have an impact.

**Reason for local collection:** DEFRA collect this data on a monthly basis (through Flycapture) but only publish data annually.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not collected quarterly elsewhere.

## Total number of unique website visitors (excluding authority’s own staff)

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a number of unique visitors.

Please provide a number greater than or equal to zero, to no decimal points.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

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If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

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Please specify which website analytics package you are using to report on your website statistics.

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**Description**: This metric provides the numerator for the calculation ‘Number of unique users as a proportion of the resident population", which will be the metric displayed in LG.

* This metric is the number of unique visitors to the authority’s website in the period, excluding visitors from the authority’s own staff. Unique visitors are the number of distinct individuals that visit a website in the period regardless of how many times they have visited the site in that period.
* This metric definition should be readily available from most website analytical tools by filtering the data from specific domains or IP addresses used by the authority.
* For those authorities using Google Analytics to collect these statistics, the correct figure to be submitted is number of ‘users’ in the period.

**Reason for local collection:** This data is not collected quarterly elsewhere.

**Period type:** Freestanding financial quarter. Please note that this is data for a three month period only, not a year to date figure.

**Metric type:** Local – this data is not published quarterly elsewhere.

## Number of sites surveyed for litter by grade

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count.

Please provide a number greater than or equal to zero.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

**Total number of sites graded:**

|  |  A | B+ | B | B– | C | C– | D |
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| 2014/2015 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |

If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

|  |  |
| --- | --- |
| 2014/2015 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:** This metric records the total number of sites surveyed for litter by each grade in the reporting period.

There is no statutory definition of litter. The Environmental Protection Act 1990 (s.87) states that litter is ‘anything that is dropped, thrown, left or deposited that causes defacement, in a public place’. This accords with the popular interpretation that ‘litter is waste in the wrong place’.

Litter includes mainly synthetic materials, often associated with smoking, eating and drinking, that are improperly discarded and left by members of the public; or are spilt during waste management operations.

Grades are:

* Grade A is given where there is no litter or refuse;
* Grade B is given where a transect is predominantly free of litter and refuse except for some small items;
* Grade C is given where there is a widespread distribution of litter and refuse, with minor accumulations; and
* Grade D where a transect is heavily littered, with significant accumulations.

**Reason for local collection:** This metric is not collected elsewhere.

**Period type:** Financial Year. Please note that this is data for the whole year 1st April-31st March.

**Metric type:** Local – this data is not published elsewhere.

## Number of sites surveyed for detritus by grade

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count

Please provide a number greater than or equal to zero.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

**Total number of sites graded:**

|  |  A | B+ | B | B– | C | C– | D |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2014/2015 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |

If there is any information that other authorities should be aware of when interpreting your figures for any particular quarter, please describe this in a sentence or two here. Information you have already provided for the previous three quarters is also included here and you can edit or add to this if you wish.

|  |  |
| --- | --- |
| 2014/2015 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Description: This metric records the total number of sites surveyed for detritus by each grade in reporting period.

Detritus comprises dust, mud, soil, grit, gravel, stones, rotted leaf and vegetable residues, and fragments of twigs, glass, plastic and other finely divided materials. Detritus includes leaf and blossom falls when they have substantially lost their structure and have become mushy or fragmented.

Grades are:

* Grade A is given where there is no detritus present on a transect;
* Grade B is given where a transect is predominantly free of detritus except for some light scattering;
* Grade C is given where there is a widespread distribution of detritus with minor accumulations; and
* Grade D where a transect is extensively covered with detritus with significant accumulations.

**Reason for local collection:** This metric is not collected elsewhere.

**Financial Year:** Please note that this is data for the whole year 1st April-31st March.

**Metric type:** Local – this data is not published elsewhere.

## Number of sites surveyed for graffiti by grade

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count

Please provide a number greater than or equal to zero.

If the figure is zero please enter 0 rather than leaving the answer box blank. However if you don’t know or are not submitting this figure please leave the answer box blank.

**Total number of sites graded:**

|  |  A | B+ | B | B– | C | C– | D |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2014/2015 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |

If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

|  |  |
| --- | --- |
| 2014/2015 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description**: This metric records the total number of sites surveyed for graffiti by each grade in the reporting period.

Graffiti is defined as any informal or illegal marks, drawings or paintings that have been deliberately made by a person or persons on any physical element comprising the outdoor environment, with a view to communicating some message or symbol etc. to others.

Graffiti should be recorded if it is visible from relevant land and highways (in other words, from the survey transect), on the surface of any building, wall, fence or other structure or erection, where that surface is readily visible from a place on that land or highway to which the public have access.

Grades are:

* Grade A is given when the local environment is completely free of graffiti;
* Grade B is given when some graffiti is present, but it is minor in extent, and many people passing through the local environment would not notice it;
* Grade C is given when graffiti is present to the extent that it would be clearly visible to people passing through the local environment, and visible at a distance from at least one end of the 50m transect; and
* Grade D is given when graffiti is extensive over a large part of the 50m transect and is likely to be clearly visible and obtrusive to people passing through the local environment, and visible from any point on the transect.

**Reason for local collection:** This metric is not collected elsewhere.

**Period type:** Financial Year. Please note that this is data for the whole year 1st April-31st March.

**Metric type:** Local – this data is not published elsewhere.

## Number of sites surveyed for fly-posting by grade

Data that you have already provided for the previous three periods is included here and you can edit or add to this if you wish.

Please note the unit of measure for the figure entered here should be a count

Please provide a number greater than or equal to zero.

If the figure is zero please enter 0 rather than leaving the answer box blank.

However if you don’t know or are not submitting this figure please leave the answer box blank.

**Total number of sites graded:**

|  |  A | B+ | B | B– | C | C– | D |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2014/2015 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ | \_\_\_\_\_\_ |

If there is any information that other authorities should be aware of when interpreting your figures for any particular period, please describe this in a sentence or two here. Information you have already provided for the previous three periods is also included here and you can edit or add to this if you wish.

|  |  |
| --- | --- |
| 2014/2015 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2015/2016 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2016/2017 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2017/2018 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Description:** This metric records the total number of sites surveyed for detritus by each grade in the reporting period.

Flyposting is defined as any printed material and associated remains informally or illegally fixed to any structure. Flyposting includes any size of material from small stickers up to large posters often advertising popular music recordings, concerts and other events.

Flyposting excludes formally managed and approved advertising hoardings and valid, legally placed signs and notices. It also excludes: l business cards and handbills placed under vehicle windscreen wipers and vehicle door handles; l illegal displays on movable objects such as advertising A boards, billboards on movable bases on farmland and other open land, and on ‘barrage balloons’ etc.

Flyposting should be recorded if it is visible from relevant land and highways (in other words, from the survey transect), on the surface of any building, wall, fence or other structure or erection, where that surface is readily visible form a place on that land or highway to which the public have access.

Grades are:

* Grade A is given when the local environment is completely free from flyposting;
* Grade B is given when some flyposting is present, but it is minor in nature and it is likely that many people would not notice its presence. This can include tiebands or other forms of fastening which remain after a notice has been removed;
* Grade C is given when flyposting is present on the local environment to the extent that it is likely to be clearly visible to people using the area, and visible at a distance from at least one end of a 50m transect; and
* Grade D is given when flyposting is extensive throughout much of the local environment and is clearly

**Reason for local collection:** This metric is not collected elsewhere.

**Period type:** Financial Year. Please note that this is data for the whole year 1st April-31st March.

**Metric type:** Local – this data is not published elsewhere.