

LG Inform Plus

Search help guide

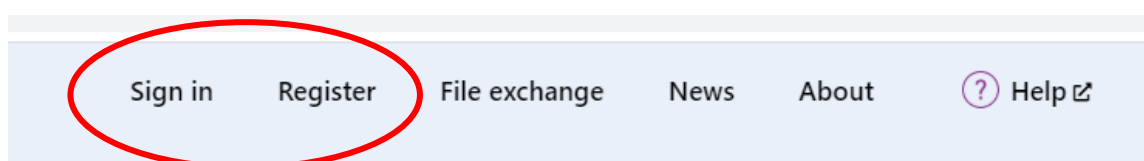
August 2020

This document outlines the process behind utilising the search engine tool to identify reports and data by a variety of metrics on the LG Inform Plus website.

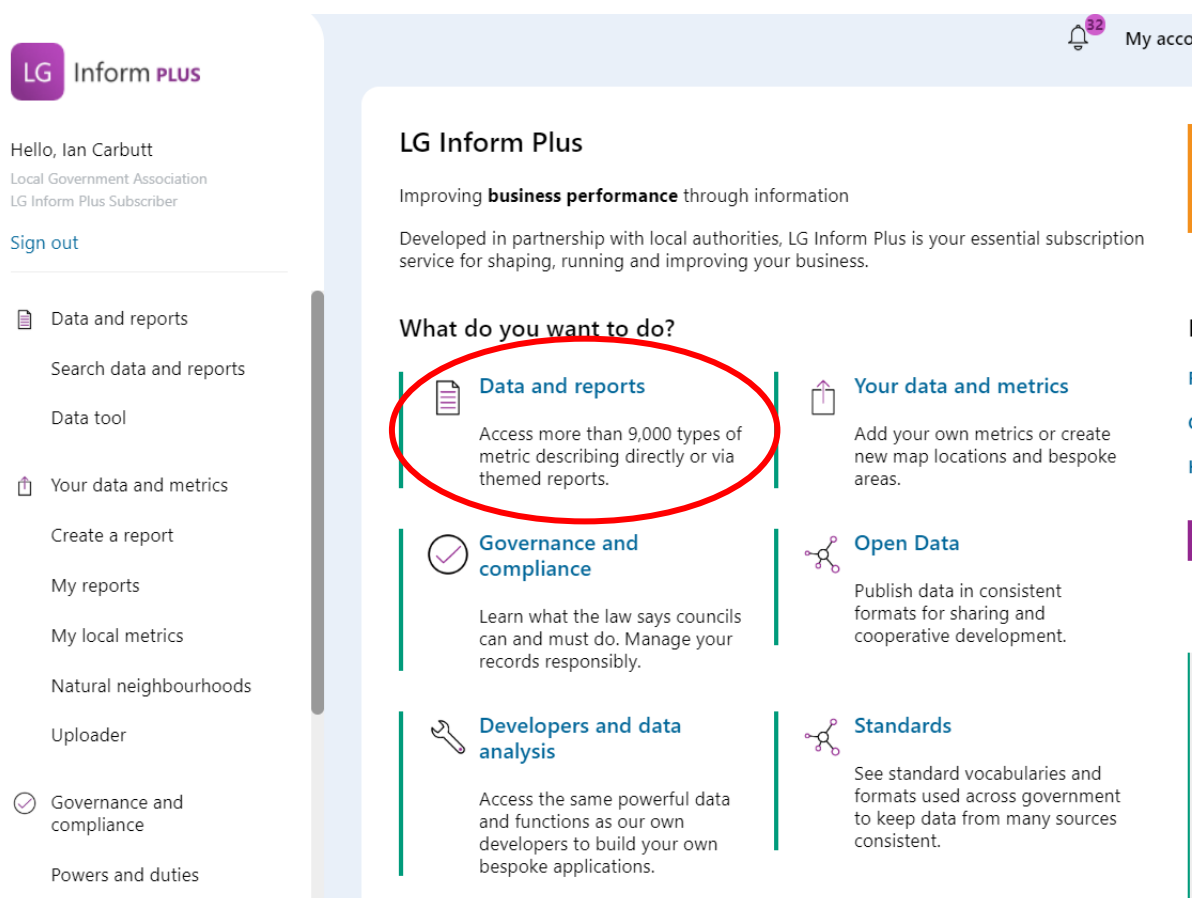
The LG Inform Plus website offers a wide range of reports and data, and search enables access to all the data in the system.

Searching for reports & data

Your first step after entering the [LG Inform Plus](http://about.esd.org.uk) website (<http://about.esd.org.uk>) is either to register for an account or sign in using your LG Inform details. The links for this can be found in the top right hand corner of the screen.

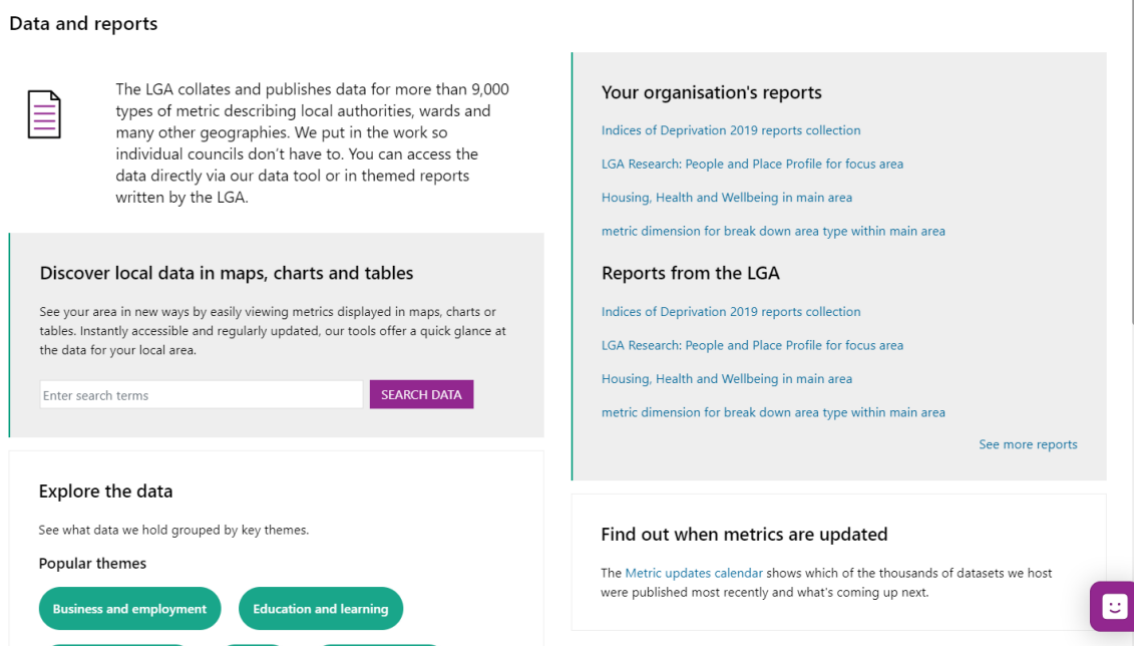


Once you have registered and signed in, select '**Data and reports**' from the options shown below:



Data and Report options

Users will be taken to this 'Hub' page:



The page is divided into four areas:

- **'Data and Reports'**
 - Search the database by topics
- **'Your Organisations Reports/Reports from the LGA'**
 - Useful pre-built reports covering a variety of areas and themes (See our Report Builder Guide)
- **'Explore the Data'**
 - Search the database via themes
- **'Go straight to the data'**
 - Access the Data Tool to extract data (see our Data Guide)

'Data and Reports'

Type in search terms such as 'Obesity', 'Housing' or 'Population' to obtain a listing of metrics:

This is a close-up of the search bar from the 'Discover local data in maps, charts and tables' section. The search bar is a light blue input field containing the word 'obesity'. To its right is a purple button with the text 'SEARCH DATA' in white capital letters.

Click 'Search Data' to see the results.

‘Your Organisations Reports/Reports from the LGA’

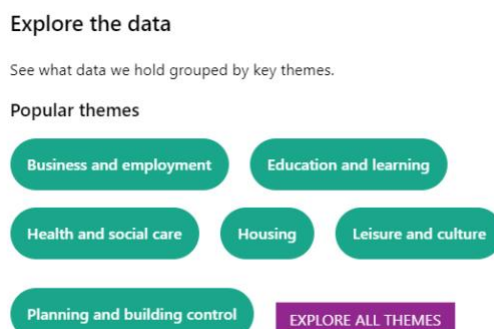
This features a number of pre-built reports that users can access, view, save or modify:



To view other available reports just click ‘See more reports’

‘Explore the Data’

This function allows users to interrogate the database via a series of key themes and groupings of metrics:



Either select one of the themes displayed for a tailored search or click ‘Explore all themes’ to view all themes, select one and obtain results.

‘Go straight to the data’

This function takes you to the data tool where detailed data queries can be created to mine the data in various formats.

Go straight to the data

The [data tool](#) gives you direct access to the data for any combination of metric types, areas and time periods. You can output raw values, perform statistical operations and summarise values. The results can be viewed online or downloaded in various ways for use in other tools.

Here are some sample data queries (you'll need to be signed in to view the results of the query):

- Working age unemployment for each English local authority for the latest three years
- Population of each ward in the Greater Manchester Combined Authority
- National Insurance Number registrations by overseas nationals for each MSOA of Leeds

[USE THE DATA TOOL](#)

Just click on the 'Use data tool' to progress.

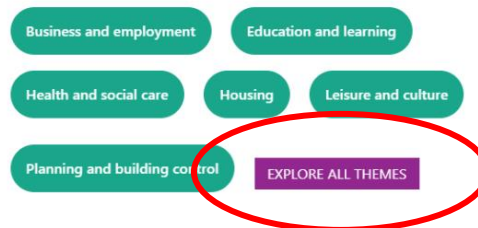
Using the Search Engine

Search offers the user the flexibility of completing simple searches for data and reports or taking a more specified approach. Using 'Explore the data' click on 'Explore all themes':

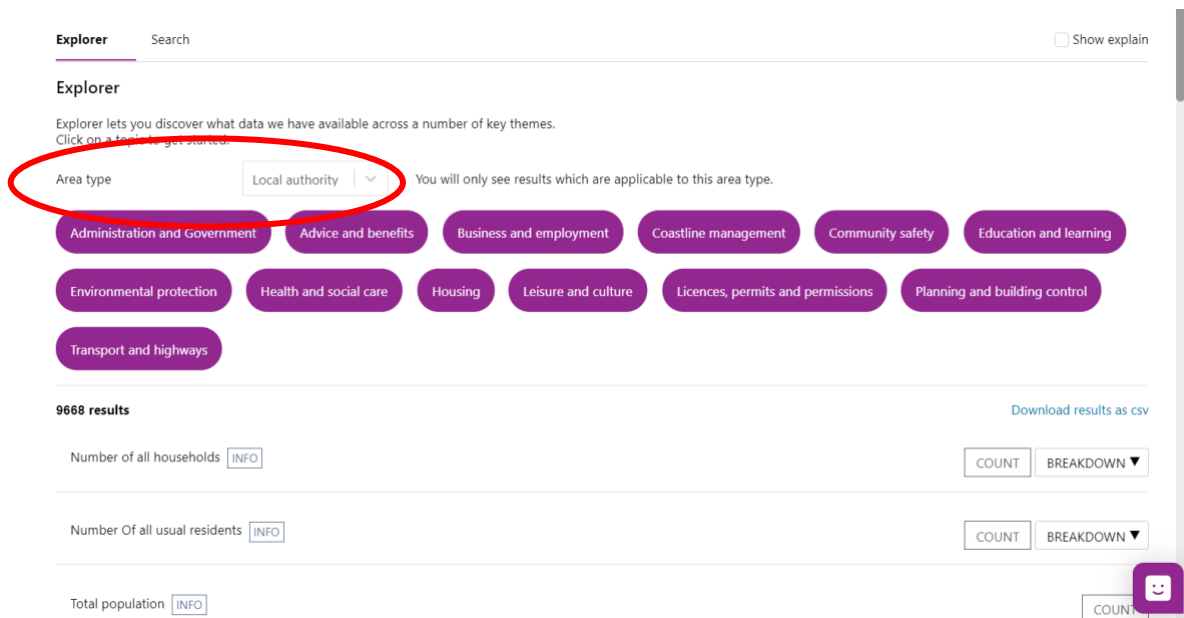
Explore the data

See what data we hold grouped by key themes.

Popular themes



Users will be taken through to the 'Explorer' where all available themes are shown:



The '**Area Type**' offers users the ability to view the data at a number of levels e.g. Local Authority, Ward, LSOA, MSOA etc.

The total number of results are shown: _____

9668 results

The results listing can be downloaded as a csv file:

[Download results as csv](#)

Select an Area type e.g. **‘Ward’**, you are interested in and then one of the themes e.g. **‘Administration and Government’** to get more detailed results. You can select other themes too.

Area type You will only see results which are applicable to this area type.

[Administration and Government](#) [Accessing and updating personal information](#) [Asylum and immigration](#) [Commercial activities](#) [Communications and publicity](#)

[Complaints and compliments](#) [Consultations](#) [Data protection and freedom of information](#) [Democracy](#) [Equality and diversity](#) [Internal operation](#) [Policy and performance](#)

[Registration](#) [Statistics and census information](#) [Taxation](#) [Volunteering and voluntary organisations](#)

0851 results [Download results as csv](#)

Number of all households [INFO](#) [COUNT](#) [BREAKDOWN ▼](#)

Number Of all usual residents [INFO](#) [COUNT](#) [BREAKDOWN ▼](#)

Total population [INFO](#) [COUNT](#)

Scroll down to find a metric you are interested in and click on ‘INFO’ to see the detailed ‘Meta data’ about that metric.

Total population [INFO](#) [COUNT](#)

This is the total resident population based on mid year population estimates. The estimated resident population of an area includes all people who usually live there, whatever their nationality. Members of UK and non-UK armed forces stationed in the UK are included and UK forces stationed outside the UK are excluded. This value is provided as unrounded.

Metadata: Total resident population (3281)
Created: 17 Jan 2014 and data last updated 24 Jun 2020
Data range: 2001 - 2019
Source: Office for National Statistics (Mid-year estimates)

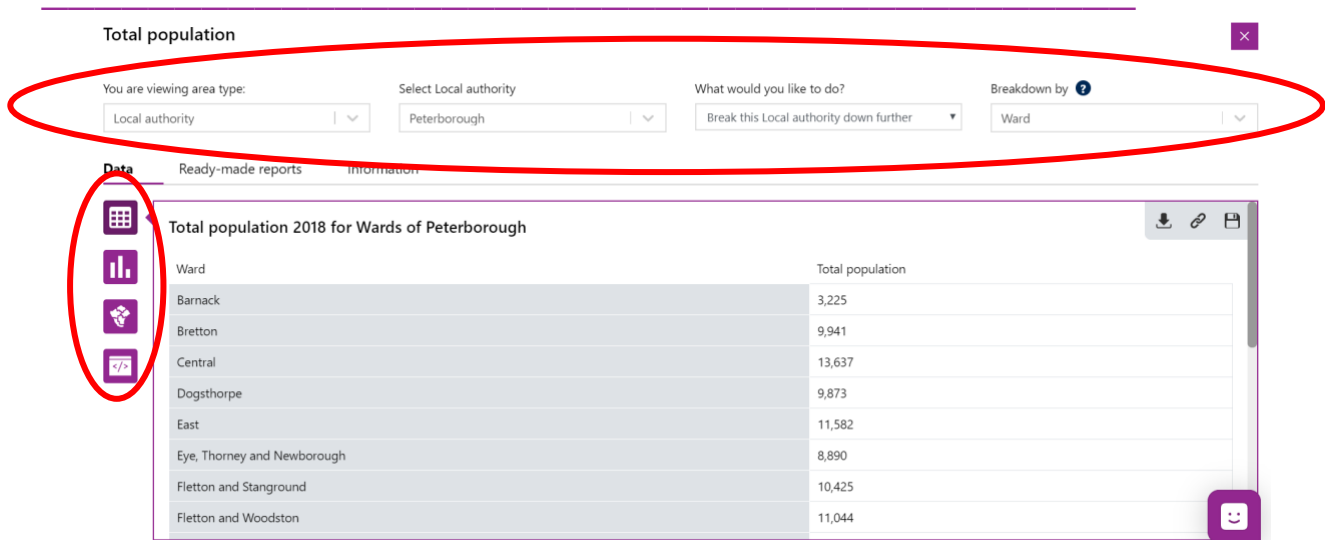
Use the ‘Cross’ to close the info.



When satisfied click on ‘COUNT’ to see the data.

[COUNT](#)

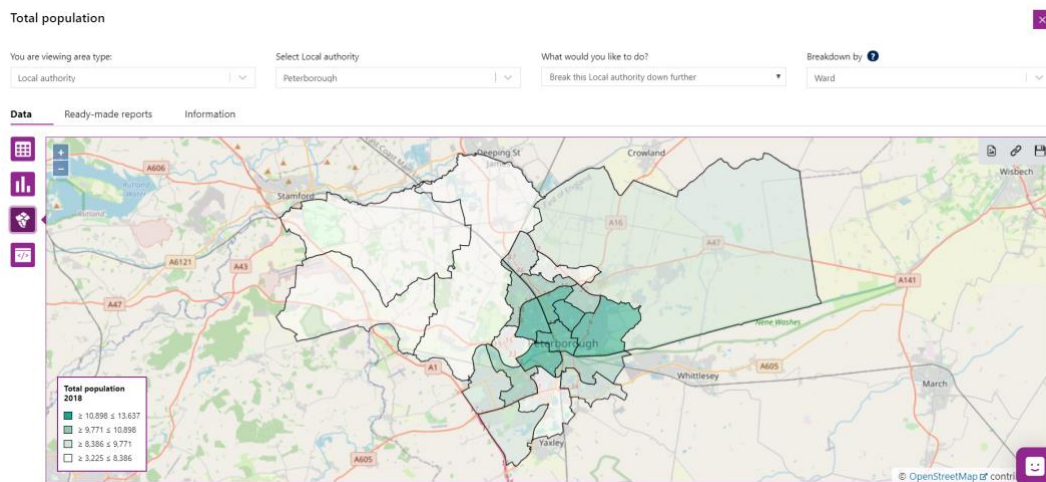
The following details will be shown:



Initially a 'Table is displayed'.

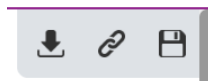
The icons on the left can be used to view the data as a 'Table' (shown), 'Bar Chart' or 'Map'. The fourth icon produces a query so the data can be exported.

Map view:



The modifiers at the top of the Dialogue box can be used to change the 'Area Type', 'Local Authority Area', a comparison grouping and Breakdown e.g. geographical level.

Use the controls to download a csv file, link to the image or save the component.



Further information can also be found:

Data | **Ready-made reports** | Information

☐ Inform reports | ☒ Inform Plus reports

The default is **‘Inform Plus reports’** but reports available in **LG Inform** can also be viewed (where appropriate). By clicking on **‘Ready-made reports’** a listing of available reports containing this metric can be found:

Reports listed include a **‘Standard Report’** plus others that use this metric:


Total population

You are viewing area type: |


Select Local authority:


Data **Ready-made reports** Information


☐ Inform reports ☒ Inform Plus reports


 Standard report

Total population - standard report
Created by LGA Research from Local Government Association

 **Basic facts about your chosen area broken down by small areas**
Created 29 Oct 2018 by LGA Research from Local Government Association and last modified 13 Jan 2020







 **Basic facts about your chosen area**
Created 10 Oct 2018 by LGA Research from Local Government Association and last modified 6 Jun 2019


 **Health and wellbeing within main area - a comparison by ward**
Created 7 Feb 2020 by LGA Research from Local Government Association and last modified 10 Feb 2020


 **Small area demographic summary report for main area**
Created 15 Nov 2019 by Support team from esd-toolkit Team and last modified 19 Nov 2019

To open any report, click on the blue title. The report will open. Just scroll down to see the details. Note the modifiers at the top can be used to change the focus of the report.

Local authority of broken down by focusing on


Total resident population for Wards within Peterborough

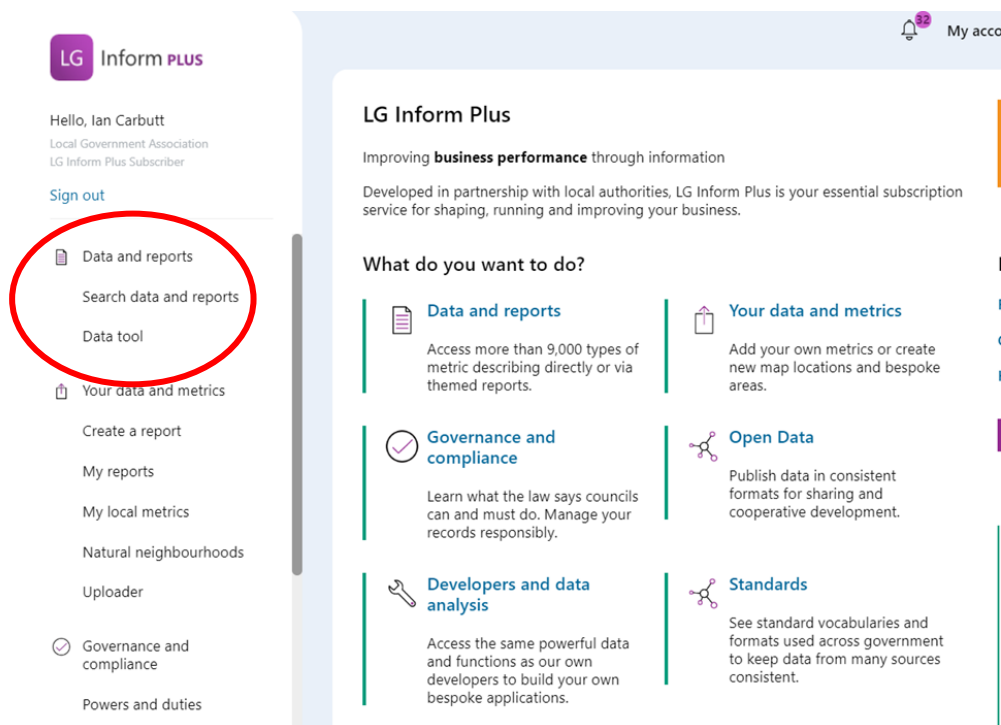


-3281#

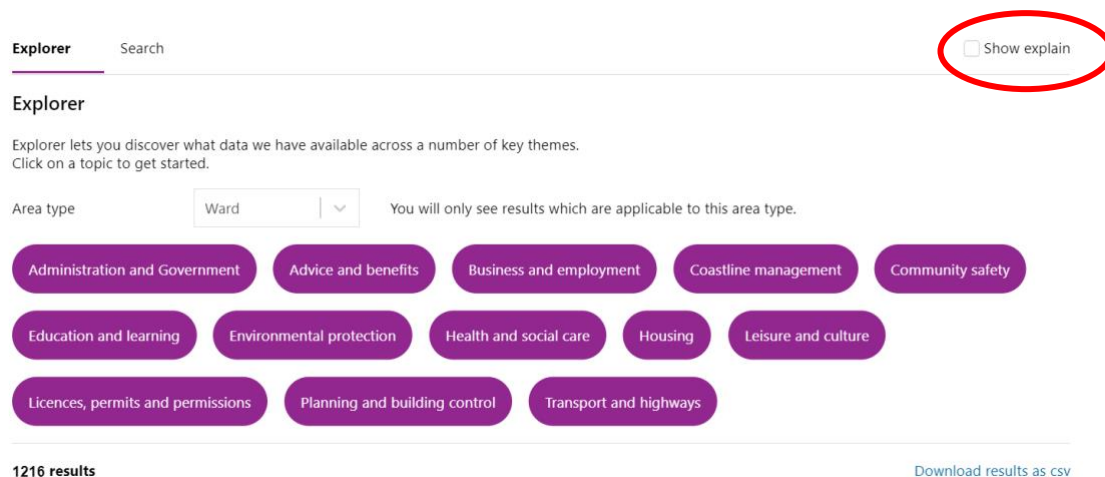
To return to your search results use the **‘back arrow’**.

Site Navigation

To go directly to the Explorer Search Engine, quick links are provided via the left-hand side navigation.



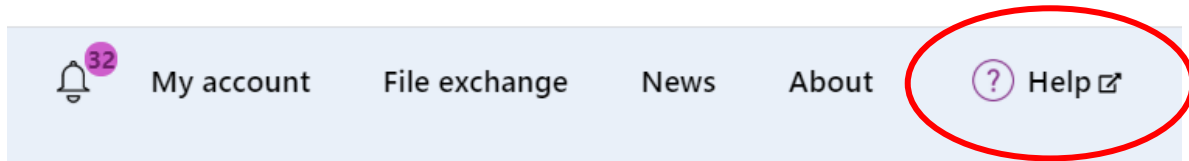
Users are taken directly to the 'Explorer':



If no results are obtained, click 'Show explain' for information as to a likely reason e.g. data not available at this geography.

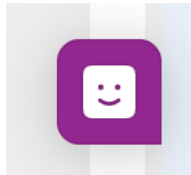
Need more help?

We hope you found the introduction to the Search module useful, but if you have any further questions or would like to learn more, please get in touch.



Use the Help link in the navigation bar anywhere in LG Inform Plus to read through our [online help guides](#), or send an email to support@esd.org.uk and the support team will get back to you (Monday – Friday, 9 a.m. to 5.30 p.m.).

Note: there is a 'Chat' icon if users need specific help:



For more information please contact

Local Government Association

18 Smith Square
London SW1P 3HZ

Email: lginform@local.gov.uk

Telephone: 020 7664 3135



Contact the Local Government Association

Telephone: 020 7664 3000

Email: info@lga.gov.uk

Website: www.local.gov.uk

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We consider all requests on an individual basis.